

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM

Norwayne High School Library

June 24, 2024

The June 2024 Regular Meeting of the Norwayne Local Board of Education was held on Monday, June 24, 2024 at Norwayne High School. Having due notice, the following board members were present: Kirk Gasser, Doug Ingold, Earl Rupp, Angie Smith and Winston Wyckoff, III.

CALL TO ORDER – President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item IV (Hearing of the Public). Per Board Policy BDDH.

2024-48 Wyckoff moved and Smith seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 4:10 pm.

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

2024-49 Wyckoff moved and Gasser seconded the motion to reconvene the open session at 5:58 pm.

VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

2024-50 Smith moved and Rupp seconded the motion to adopt the June 24, 2024 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.

2024-51 Gasser moved and Wyckoff seconded the motion to approve the Treasurer's Business items as presented:

TREASURER’S BUSINESS - Nicole Peters

A. Approve the minutes of the May 20, 2024 Regular Board Meeting and the May 31, 2024 Special Board Meeting.

B. Approve the May 31, 2024 Bank Reconciliation and Financial Reports:

Receipts: \$1,730,353.73 Expenses: \$2,193,086.59

C. Accept the following donations:

Raymond James Charitable /Alisha Perkins	\$50,000	Merckle Family Scholarship Fund
Wayne County Community Foundation	\$500	Harold Bowman Award Fund
HPOP Holdings LLC	\$400	NHS Girls Track Program
NMS PTO & Scholastic Book Fair	\$1,302.37	NMS Library
Anonymous	\$40	NES PBIS Fund
John Magyar	\$50	Music Department

D. Approve Game Workers:

Dwight Schar Invitational Track Meet

NHS Girls Soccer	Ticket Seller	\$50
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District Softball/Baseball Games

Rodney Beckett, 6 games	Scoreboard	\$210
Matthew Smith, 6 games	Tech Support, Ticket Taker	\$400

OHSAA Baseball Tournament, 5/15/24

Matthew Smith	Ticket Taker	\$50
Brian West	Site Manager	\$150

OHSAA District Track Meet, 5/15/24 & 5/17/24

Shawn Deer	Umpire/Raker	\$150
Beth Lea	Umpire/Grounds	\$150
Brianne McHugh	Trainer	\$280
Scott Norman	Announcer	\$200
Brian West	Meet Manager	\$540
Jake Zimmerly	Umpire/Raker	\$150
NHS Girls Soccer	Ticket Takers	\$200

OHSAA Division III Regional Track Meet 5/22/24 & 5/24/24

Girls Soccer	Ticket Takers	\$200
Jacob Morgan	Meet Manager	\$1,000
Brian West	Assistant Meet Manager	\$200
Angela Deiotte	Awards Distributor	\$75
Garrison Murray	Awards Distributor	\$75
Brianne McHugh	Trainer	\$300
Jake Zimmerly	Long Jump Raker	\$150
Beth Lea	Timer/Umpire	\$150

E. Approve Science of Reading Stipend to the following teachers:

Sharon Straub	\$400
Beth Hart	\$400
Kristen Quallich	\$400
Charbea Tetzl	\$1,200
Amy Shepherd	\$1,200
Robert Winebrenner	\$1,200
Josue Perez	\$400
Jennifer Buckingham	\$1,200
Brittany Taylor	\$1,200
Mark Stanley	\$400
Trisha Wiles	\$400
Rodney Beckett	\$400
Misti Kosier	\$1,200
Jeannine Nicholson	\$1,200
Michelle Vance	\$1,200
Amanda Preattle	\$1,200
Jenna Rupp	\$1,200
Dara Timmerman	\$1,200
Julie West	\$1,200
Sabrina Brandenburg	\$1,200
Megan Leone	\$1,200
Lance Larrison	\$1,200

- F. Approve \$3,585 stipend to Brian Miller for providing extended period time to STEAM activities.
- G. Approve the transfer of \$100,000 from the 001 General fund to 006 Foodservice fund.
- H. Authorize the Treasurer to make Fiscal year end advances and budget changes to eliminate negative fund balances, if needed, for the Final Appropriations and Amended Certificate for FY24, and report for approval at the July 2024 board meeting.

**PERMANENT
ANNUAL APPROPRIATION RESOLUTION
CITY, EXEMPTED VILLAGE, JOINT VOCATIONAL OR LOCAL BOARD OF EDUCATION
Rev. Code, Sec. 5705.38**

The Board of Education of the Norwayne Local School District, Wayne County, Ohio, met in regular session the 24th day of June, 2024 at the Norwayne High School Library with the following members present:

Doug Ingold	<u>YES</u>
Kirk Gasser	<u>YES</u>
Angie Smith	<u>YES</u>
Earl Rupp	<u>YES</u>
Winston Wyckoff III	<u>YES</u>

Kirk G. moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Norwayne Local School District, Wayne Co., Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2024, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

SEE ATTACHED Permanent Appropriation

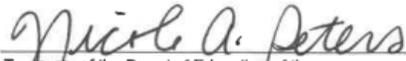
Winston W. seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Doug Ingold	<u>YES</u>
Kirk Gasser	<u>YES</u>
Angie Smith	<u>YES</u>
Earl Rupp	<u>YES</u>
Winston Wyckoff III	<u>YES</u>

Section 5705.39 R.C. - "No appropriation measure shall become effective until there is filed with the appropriating authority by the county auditor a certificate that the total appropriations from each fund, taken together with all other outstanding appropriations, do not exceed such official estimate or amended official estimate. When the appropriation does not exceed such official estimate, the county auditor shall give such certificate forthwith upon receiving from the appropriating authority a certified copy of the appropriation measure."

The State of Ohio, Wayne County, ss.

I, Nicole A. Peters, Treasurer of the Board of Education of the Norwayne Local School District, in said county, and in whose custody the Files, Journals and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Annual Appropriation Resolution is taken and copied from the original Resolution now on file with the said Board, that the same is a true and correct copy thereof.
Witness my signature, this 24th day of June, 2024.

 _____ Treasurer of the Board of Education of the Wayne County, Ohio	_____ Norwayne Local School District
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I. Approve the Temporary Appropriations for FY25.

TEMPORARY
ANNUAL APPROPRIATION RESOLUTION
CITY, EXEMPTED VILLAGE, JOINT VOCATIONAL OR LOCAL BOARD OF EDUCATION
Rev. Code, Sec. 5705.38

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Angie Smith	<u>YES</u>
Earl Rupp	<u>YES</u>
Winston Wyckoff III	<u>YES</u>

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SEE ATTACHED Permanent Appropriation

Winston W. seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Doug Ingold	<u>YES</u>
Kirk Gasser	<u>YES</u>
Angie Smith	<u>YES</u>
Earl Rupp	<u>YES</u>
Winston Wyckoff III	<u>YES</u>

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The State of Ohio, Wayne County, ss.

I, Nicole A. Peters, Treasurer of the Board of Education of the Norwayne Local School District, in said county, and in whose custody the Files, Journals and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Annual Appropriation Resolution is taken and copied from the original Resolution now on file with the said Board, that the same is a true and correct copy thereof.

Witness my signature, this 24th day of June, 2024.

Nicole A. Peters
Treasurer of the Board of Education of the
Wayne County, Ohio

Norwayne Local School District

J. Approve Renewal of Dental Insurance with Luminare, Oasis Trust effective September 1, 2024, with 0% increase.

K. Approve the transfer of \$250 from General Fund 001 to Unclaimed Check Fund 022.

- L. Approve Liability, Property and Fleet insurance with Ohio School Plan/Whitaker Myers for FY25 at a cost of \$64,068.
- M. Approve proposal from Most Paving Co. for work on the Norwayne Transportation Lot for a total of \$17,840.
- N. Approve Lewis Landscaping proposal for Complete Infield Laser Grading/Renovation & Conditioning of the Varsity Baseball Field.
- O. Approve G & L Supply proposal new custodial floor machines and brushes.

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.

2024-52 Wyckoff moved and Rupp seconded the motion to accept the committee reports and approve the recommendations.

PRESIDENT’S BUSINESS – Doug Ingold

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. Congratulations to the following Spring Athletic Team Members and their Coaches for their accomplishments: NMS Girls Track WCAL Champs; NHS Boys Track WCAL Champs; NHS Girls Track – 2nd Place WCAL; Baseball WCAL Champs and first District Title Since 2004. State Champion Dillon Morlock – Discus and Shot Put; Brandt Morlock – 2nd Place in State for Shotput.
 - 2. Congratulations and Best of Luck to our graduates, many of whom received awards and scholarships to their chosen Colleges and Universities and to those who have enlisted in the Military.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
 - 1. School Building offices will be closed during the month of July. District offices will remain open with variable hours. Please call ahead to be sure the office you would like to come to is open.
 - 2. Custodians have begun their thorough cleaning of the buildings.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
 - 1. Bus safety training and orientation for Kindergarten students is scheduled for Saturday, August 10th at 9:30 a.m. at the Elementary School.
 - 2. Approve the Resolution that the Gass Family Transportation request has been deemed impractical.

3. Approve purchase of new Van. Initial cost \$75,651. Value of Van traded in \$17,200, balance of \$58,451 due.

D. Policy Committee – Chairperson, Kirk Gasser

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on First Reading/Review:

EDEC	Artificial Intelligence
EHC	Cybersecurity
IKF	Graduation Requirements
JFCK	Use of Cell Phones and Electronic Communications Devices by Students

E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

1. There will be some summer testing at the Elementary (Third Grade Reading Guarantee).
2. The Chromebooks ordered have arrived for use in the 2024-25 School Year.

F. Superintendent’s Report – Kevin Leatherman

1. June 1st enrollment by building:

Elementary School	569
Middle School	312
High School	400
Career Center	<u>36</u>
Total	1,317

VOTE: Yes: Gasser, Rupp, Wyckoff, Smith, Ingold.

SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2024-53 Smith moved and Gasser seconded the motion to approve the superintendent’s agenda:

A. Personnel Matters

Exempt Staff

Ben Kobus - approve contract for NMS/NHS Assistant Principal and Athletic Director

Professional Staff

Emily Draa - approve contract for NES Grade 5 Language Arts Teacher
 Melanie Hawley – rehire – 1 Year Contract NES Tutor effective August 1, 2024.
 Derek Van Lehn – approve contract for Gr 4 Teacher
 Megan Leone – NES Grade 5 Teacher – accept letter of resignation effective 6/30/24.

Recall:

Tutors:

Anika Conley – NES Kris Gerber – NES Andrew Jacobs – NMS
Jennifer Oberlin – NES Beth Smith – NHS
Brenna Suppes – NES

Support Staff

Evan Rickey – approve contract for Middle School Custodian

Jacob Shiverdecker – approve contract for High School Custodian

Support Staff Substitute List

Jordan Marrero – add to custodial sub list

Supplemental Staff – pending proper certification and licensure

High School:

John Baummer - Football Assistant
Scott Coy - Football Assistant
Jason Gallion - Football Assistant
Jude LaChance - Football Assistant
Bryan Shirey - Football Assistant
John VonBergen – Volunteer Assistant
Bryce Zimmerly – Boys Soccer Assistant – Split Stipend
Fran Espinosa – Boys Soccer Assistant – Split Stipend
Jakob Taggart – Boys Soccer Volunteer Coach
Adam Rupp – Girls Soccer Assistant
Leah Rufener – Girls Soccer Volunteer Assistant Coach
Allie Kandel – Girls Soccer Volunteer Assistant Coach
Adam Indorf – Weight Room Supervisor
Jude LaChance – Weight Room Supervisor
Alisha Wellman– Assistant Cheerleading Advisor
Caity Steiner – JV Volleyball Coach
Alyssa Flaisman – Freshman Volleyball Coach
Beth Lea – Fall Facility Manager

Middle School:

Jesse McKinney – Gr 8 Assistant Football Coach
Travis Mills – Gr 7 Football Head Coach
Paul Boak – Gr 7 Assistant Football Coach (Volunteer)
Taylor Straub – Cross Country Coach
Shawn Deer – Fall Facility Manager

- B. Approve Parent-Student Handbooks for the 2024-25 school year.
- C. Acknowledge receipt of the Tri-County ESC Business Advisory Council Consortium Spring Quarterly Report.
- D. Approve Substitute Teacher Pay increase to \$105 per day.
- E. Approve Service Level Agreement with TCCSA for the 2024-2025 School Year.

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

ADJOURNMENT

The July Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening July 22, 2024 Business Meeting 4:00 p.m.; Hearing of the Public 5:00 p.m.

2024-54 Wyckoff moved and Rupp seconded the motion to adjourn the meeting at 6:21 PM.

VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

Board President

Treasurer